

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 7, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board & Doc Hansen, Planning Official/Interim CDS Director.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 4, 2016.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

CHANGE ORDER

ASPECT CONSULTING

COMMISSIONERS

Commissioner Jewell moved to authorize Chairman Signature on a Contract Change Order #2 with Aspect Consulting in the amount of \$11,300.00, noting the original Contract was signed on 11-6-2015. Commissioner Berndt seconded. Motion carried 3-0.

CONTRACT ADDENDUM

TERRA DESIGN GROUP

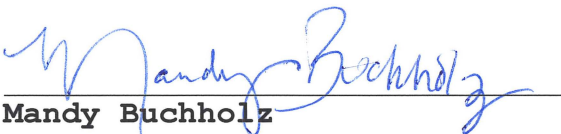
COMMISSIONERS

Commissioner Jewell moved to authorize Doc Hansen, Planning Official/Interim CDS Director's signature on the 3rd Contract Addendum with Terra Design Group for an extension of the services provided by Terra Design Group, Inc., for work on the Upper County Yellow areas not to exceed \$60,000.00. Commissioner Berndt seconded and questioned where it would be paid from. Commissioner Jewell indicated that it would be paid out of the General Fund. Motion carried 3-0.

OTHER BUSINESS-N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Obie O'Brien, Chairman